

# NORMS FOR SUBMITTING ARTICLES TO THE JOURNAL ODONTOLOGÍA VITAL

## GENERAL FEATURES

The article can be regarding to an original research project, a clinical case or a review of literature and should be submitted in an electronic format (Microsoft Word for PC or compatible) and double spaced. All photographs should be sent through some electronic media for storing electronic data or sent by e-mail, with a minimum resolution of 300 DPI, including your text and numeration. On the first page you should state the following:

- a- The title of the article in Spanish as well as in English
- b- First name and family names of the author or authors
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Regarding the length of the paper APA (American Psychological Association, 2010) suggests that: research papers, studie cases and theoretical reviews should have a maximum extension of 10 pages excluding tables, notes and figures.

Author and authors are thoroughly responsible for any commentaries and opinions stated in their articles. Revista Odontología Vital, Universidad Latina de Costa Rica and Laureate International Universities cannot be held responsible for anything negative that could be derived from affirmations made in articles.

All articles related to experiments done on human beings, should be

accompanied by documents issued by the Committee of Ethics of the institution where the experiment is carried out, stating its approval. Data that will expose the identity of the subjects of experiments should not be included. Neither should their names, features, images through photograph. Unless there is a written authorization from the subjects. The original document must be delivered to Dirección Editorial of the Journal Odontología Vital.

## SUMMARY/ABSTRACT

In order to give some orientation to the reader and to identify the basic content of the article very quickly and precise and to determine the relevance of the article; there should be an abstract presiding it: a précis in English as well as in Spanish. The length should not exceed 200 words; in which the purpose of the study or research will be shown; the process followed: the most important findings (specific data and their statistic significance, if possible) and the main conclusions. Emphasis should be made on new and important aspects of the study or observations both in English and in Spanish. "A well prepared summary could turn out to be the most important paragraph of an article" (APA, 2010, p.26). Key words: The reason for their inclusion is to make use of them to choose describers; in order to find references of the journals included in the electronic data base. Choose four in English and in Spanish that will be helpful to those in charged of classifying the study. Electronic addresses of importance

Some e-mail addresses to give orientation to the reader in his/her search for additional information.

**Introduction:** The purpose of the article is stated here. The logical bases of the study or findings. The problem is identified and the reasons for the reseach is stated; the hypotheses are stated and also the pertaining objectives.

**Method:** A clear statement of how the subjects under observation or that took part in the experiment were selected. Method, tools and procedures used, must be described in sufficient details to enable other researchers to reproduce the results. Reference of certified methods, including those of statically type should also be given. All medications, chemical product applied; not forgetting generic names, dose and form of application (orally, injected, etc) should be detailed.

**Development:** Whenever possible, references on design of study most be of present day activities more than of original articles where they have been described for the first time. Limit the number of figures and tables to the lest necessary in order to explain the central topic of the article. The use of graphics instead of table can sometimes be much more didactical.

**Results:** Results are submitted following logical sequence through the text, tables and figures that might contribute to the clarity of the explanation. Highlight or



summarize only important observations. Describe your findings without bibliographic notes.

**Discussion and Results:** In this area, the theoretical contribution of the author is produced and also new knowledge and the hypotheses for new studies. Here we want to stress on the new important aspects of the study and on the conclusions derived from them. Keep in mind that information and data already delivered should not be repeated. When appropriate, recommendations can be included

It is not unusual for the conclusions to be included in the discussion. Answers to the research question or questions posed in the introduction that led to the design and carrying out of the research, must be explicit.

**Bibliographic references:** All bibliographic references should be in alphabetical order and are not supposed to be numbered. They should be inserted in the text and not footnoted, in low case, except if it is the first letter. In accordance with the norms of publication of research of the Psychological Association (APA).[www.uvspedu/PSYCH/apa4b.htm](http://www.uvspedu/PSYCH/apa4b.htm)[www.apastyle.org](http://www.apastyle.org).

**Report of a case study, clinical:** Reports of clinical cases should be carried out as follows order: summary abstract, introduction, key words, e-mail addresses of importance on the web, diagnosis, epidemiology, report of the case, personal data of patient, main complain, medical history, vital signs, dental record (extra oral tests and intraoral test. Radiographic test), treatment, histological test, pathological report conclusions and bibliography.

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**Arbitral Committee:** There is a special committee in charged of judging your works. This board is made up of revisors, faculty members of the network of schools of Odontology of the Laureate International Universities and other academic institutions acting as outside evaluators.

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